



# RETAIL FINANCIAL SERVICES

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## RFS PAYROLL SERVICE PRICING

Stores using the RFS Payroll Service have *two options* available for the reporting of employee pay period information.

### ***“Standard Reporting” method***

Those stores wishing to manually report hours worked and other employee pay period information are classified into this group. This includes stores reporting pay period information to RFS via fax, mail, and/or phone calls. Stores choosing to submit payroll information to the RFS in these types of non-electronic formats will be assessed slightly higher processing fees. (See below.)

### ***“I-Payroll Reporting” method***

Clients relaying hours and other employee information via the RFS Internet web site “www.mhapr.com” are classified into this group. I-Payroll Reporting allows reporting of virtually all types of information regarding employee pay (regular hours, overtime hours, special pay, adjusted compensation rates, deduction changes, etc.) via this password-protected Internet site.

RFS Payroll Service prices depend upon which reporting method is selected and used by each client. Prices for the two available reporting options are:

<u>Item</u>	<u>Standard Reporting</u>	<u>I-Payroll Reporting</u>
Checks & Direct Deposits	\$1.70 each	\$1.40 each
Administration Charge	\$20.00 per payroll	\$15.00 per payroll
Minimum Charge (incl adm chg)	\$37.00 per payroll	\$29.00 per payroll
Postage & Delivery	(actual cost)	(actual cost)
401(k) Payment & Reporting	\$7.00 per payroll	\$7.00 per payroll
Tax Reporting (federal & state)	\$20.00 per quarter	\$20.00 per quarter
W2 Forms (year end only)	\$2.25 each	\$2.25 each

**For more information please contact the  
Retail Financial Services Payroll Department**